

Website Privacy Policy

Tier 2 Policy

Policy Name: Website Privacy Policy Version: 1.0 Effective Date: 01/05/2024



Document Information

Document Owner	Head of Alliance and Innovation
Document Approver	СТО
Version	1.0
Effective Date	01/05/2024
Distribution	All employees, contractors as per information classification and access policy. With customers after approval from authorized personnel

Revision History

Date	Version	Changes	Made By	Approved By	Approval Date
26/04/2024	1.0	Initial	IS Team	СТО	30/04/2024



Contents

1.	Introduction
2.	Privacy Policy
3.	Enforcement



1. Introduction

Hotfoot Technology Solutions (here in called as Hotfoot) is committed to maintaining the confidentiality, integrity and security of any personal information about our users. This Privacy Policy explains how we protect personal information provided through our website www.hotfoot.co.in (the "Site") and how we use that information in connection with our service offered through the Site (the "Service"). "Personal information" for purposes of this Policy means information that identifies user, such as name, address, phone number, PAN, AADHAAR, and email address.

Hotfoot stresses its privacy and security standards to guard against identity theft and provide security for your personal information. We regularly re-evaluate our privacy and security policies and adapt them as necessary to deal with new challenges.

2. Privacy Policy

Eligibility to use the Hotfoot platform

Hotfoot platform is intended for the use of persons who are 18 years of age or above. By registering and using the Hotfoot platform, the user confirms that he/she is 18 years old or above.

By using the platform, user expressly agrees to the Privacy Policy set forth in this document and on the website.

Usage of personal information

Hotfoot may use personal information to provide the services requested by the users or recruitment services.

Hotfoot commits not to sell or rent user's personal information to anyone, for any reason, at any time. Hotfoot uses and discloses user's personal information only as follows:

- To fulfil user's requests for certain services;
- To third-party contractors that provide services to Hotfoot and are bound by these same privacy restrictions;
- To enforce Hotfoot's Terms of Use; and
- As otherwise set forth in this Privacy and Security Policy.

In the event that user access the Service as brought to user by one of Hotfoot co-brand partners, through a co-branded URL, user's email address used for registration on the Service may be provided to that co-brand partner.

Hotfoot shall limit the collection and use of personal information.

Certain areas and features of hotfoot.co.in are available to the user without registration or the need to provide to Hotfoot any information. However, other features of the Site or the Service may require registration, which involves provision to Hotfoot of an email address, phone number and name (collectively the 'Registration Information').

From time-to-time Hotfoot may request other personal information to provide user with other benefits of the Service. In all such instances, user will be given the opportunity to provide or to decline to provide that information, and it will be used only for the stated purpose. Hotfoot may make anonymous or aggregate personal information and disclose such data only in a non-personally identifiable manner to: Advertisers and other third parties for their marketing and promotional purposes, such as the number of users and how many users clicked on a particular Hotfoot Offer; Organizations approved by Hotfoot that conduct research on philanthropy and social contribution. Such information and any other personal information user provide is strictly restricted and used in accordance with specific internal procedures and safeguard governing access, in order to operate, develop or improve the Service. These individuals have been selected in accordance with Hotfoot security policies and practices and are bound by confidentiality obligations. They may be subject to discipline, including termination and criminal prosecution if they fail to meet these obligations.

Policy Name: Website Privacy Policy Version: 1.0 Effective Date: 01/05/2024



Hotfoot may also use third party vendors or service providers to help Hotfoot provide the Service to user, such as sending e-mail messages on Hotfoot's behalf or hosting and operating a particular feature or functionality of the Service. Hotfoot contracts with these third parties outline the appropriate use and handling of user's information and prohibit them from using any of user's personal information for purposes unrelated to the product or service they're providing. Hotfoot requires such third parties to maintain the confidentiality of the information Hotfoot provides to them.

Changes to user's Registration Information.

If user's Registration Information changes during user's usage of Hotfoot, user may update it any time via the Service.

Online session information and use is only used to improve user's experience

When users visit hotfoot.co.in, Hotfoot may collect technical and navigational information, such as computer browser type, Internet protocol address, pages visited, and average time spent on Hotfoot Site. This information may be used, for example, to alert software compatibility issues, or it may be analyzed to improve Hotfoot Web design and functionality.

"Cookies" are alphanumeric identifiers in the form of text files that are inserted and stored by user's Web browser on user's computer's hard drive. Hotfoot may set and access cookies on user's computer to track and store preferential information about user. Hotfoot may gather information about user through cookie technology. For example, Hotfoot may assign a cookie to user, to limit the amount of times user see a particular Hotfoot Offer or to help better determine which Hotfoot Offers to serve to user. Most Internet browsers will allow user to stop cookies from being stored on user's computer and to delete cookies stored on user's computer. If user choose to eliminate cookies, the full functionality of the Service may be impaired for user.

Hotfoot encodes hotfoot cookies so that only Hotfoot can interpret the information stored in them. Web beacons are images embedded in a Web page or email for the purpose of measuring and analysing site usage and activity. Hotfoot, or third-party service providers acting on Hotfoot behalf, may use Web beacons to help Hotfoot analyze Site usage and improve the Service.

Hotfoot may use third party service providers to help Hotfoot analyze certain online activities. For example, these service providers may help Hotfoot measure the performance of Hotfoot online campaigns or analyze visitor activity on hotfoot.co.in. Hotfoot may permit these service providers to use cookies and other technologies to perform these services for Hotfoot. Hotfoot does not share any personal information about Hotfoot's customers with these third-party service providers, and these service providers do not collect such information on Hotfoot's behalf. Hotfoot's third party service providers are required to comply fully with this Privacy and Security Policy.

Surveys

From time to time, Hotfoot may also ask user to participate in surveys designed to help Hotfoot improve the Site. Any personal information provided to Hotfoot in connection with any survey will be used only in relation to that survey and as elsewhere set forth in this Policy.

Disclosure of user's information to protect Hotfoot rights or if required by law

Notwithstanding the foregoing, Hotfoot reserves the right (and user authorize Hotfoot) to share or disclose user's personal information when Hotfoot determines, in its sole discretion, that the disclosure of such information is necessary or appropriate:

Policy Name: Website Privacy Policy Version: 1.0 Effective Date: 01/05/2024



To enforce Hotfoot rights against user or in connection with a breach by user of this Privacy and Security Policy or the hotfoot.co.in Terms of Use; To prevent prohibited or illegal activities; or when required by any applicable law, rule regulation, subpoena or other legal process.

User's data may be transferred upon change of control but only in accordance with this Policy

Personal information may be transferred to a third party as a result of a sale, acquisition, merger, reorganization or other change of control. If Hotfoot sells, merges or transfers any part of Hotfoot business, part of the sale may include user's personal information. If so, user will be asked if user would like to stop receiving promotional information following any change of control.

Users can transport or delete user's data

User's data is theirs. User can remove it anytime user wants. When user requests Hotfoot to delete user's data for the Service, user's data will be permanently expunged from Hotfoot primary production servers and further access to user's data will not be possible. Hotfoot will also promptly disconnect any connection Hotfoot had established to user's information and delete all information. However, portions of the user's data, consisting of aggregate data derived from user's information, may remain on Hotfoot production servers indefinitely. User's data may also remain on a backup server or media. Hotfoot keeps these backups to ensure Hotfoot's continued ability to provide the Service to users in the event of malfunction or damage to Hotfoot's primary production servers. Hotfoot also reserves the right to use any aggregated or anonymous data derived from or incorporating user's personal information.

Email communications from Hotfoot

Hotfoot from time to time may transmit emails promoting Hotfoot. hotfoot.co.in subscribers have the ability to opt-out of receiving Hotfoot promotional emails, but they will still receive_any urgent updates based on technical changes or exigent circumstances (natural disasters, policy changes etc).

Users are responsible for maintaining the confidentiality of their data provided

Hotfoot will not be responsible if someone else accesses user's account/data through Registration Information they have obtained from user or through a violation by user of this Privacy and Security Policy or the hotfoot.co.in Terms of Use.

If user have a security related concern, they may contact Hotfoot at <hello@hotfoot.co.in>. Hotfoot will work closely with user to ensure a rapid and personal response to user's concerns.

Updates to Hotfoot Privacy and Security Policy

Hotfoot will update this Privacy & Security Policy periodically. The date last revised would appear at the top of the Policy. Changes will take effect immediately upon posting.

Addressing user's questions or concerns

Should user have questions, comments, concerns or feedback regarding this Privacy and Security Policy or any other privacy or security concern, they may send an e-mail to <hello@hotfoot.co.in>.

3. Enforcement

All Hotfoot employees and authorized third parties (customers, vendors, etc.) are expected to comply with the policies and will be monitored by the IT department and the Information Security Team. Any violations to the policy reported or detected will result in the concerned employee/s or third parties being subjected to disciplinary action up to and including termination.